

Accounts Payable Resources

Accounts Payable Now & Tomorrow is a monthly print publication. It contains the most current expert advice including practitioner surveys and interviews, the latest changes in all related specialty areas such as T&E, 1099s, sales and use tax, OFAC, VAT, electronic payment alternatives etc. In addition to commentary from our editorial director, Mary S. Schaeffer, it features a changing lineup of expert columnists, short book reviews, and the latest industry updates.



◆ Cost \$359 for one year; \$619 for 2 years. Available by mail or e-mail; Add \$120 per year to receive both ways. Includes access to quarterly podcasts

The CFO & Controllers' Accounts Payable Management Journal is a quarterly electronic publication designed especially for senior level executives concerned about their payment function. The articles are pulled from a variety of sources and are often authored by respected thought leaders. Each journal is at least 24 pages and available only electronically via email.



Individual issues are available for download on Kindles.

◆ \$149 for four issues or \$49.95 per issue

AP Now's Quarterly Diagnostic is a quarterly electronic product comprised of two parts. The first is a electronic document containing two or more tools readers can use to pinpoint weak spots in their AP operations: at least one set of questions or a quiz that helps readers zero in on problem areas along with one or more check lists for use managing the AP function. The second component is a quarterly podcast. The information for this comes from the Accounts Payable Now & Tomorrow newsletter.



◆ \$49.95 for four issues

AP Webinars and CDs Unless noted, each CD or webinar includes a 50-minute lecture followed by a 10-20 minute Q&A period. See website for CD titles and for our continually updated webinar schedule. Fill in name of CD and/or webinar on the form on the following page. Webinars are NASBA and IAPP CPE qualifying events, unless otherwise noted.



◆ Each costs \$189; \$289 for the webinar and CD, if ordered at the same time

IAPP 2008 Benchmarking Survey This report has been developed to assist AP professionals in benchmarking your departments' performance against your peers using a number of metrics including invoice processing efficiencies and costs, technology adoption, customer satisfaction and vendor discount tracking.



◆ \$39.95 and delivered electronically to the email address provided on the form.

Travel & Entertainment Advice T&E represents the second largest controllable expense for most organizations. In the current tight environment many are adopting a policy of zero tolerance for games and fraud. These resources will help.



◆ Travel & Entertainment Best Practices CD \$189

◆ Travel & Entertainment Fraud Detection & Prevention CD \$189

Unclaimed Property. It's no secret that the states need money. And they know that many organizations are not reporting their unclaimed property, so they are increasing audits. We have partnered with Reid Unclaimed Property on (* Delivered via e-mail):

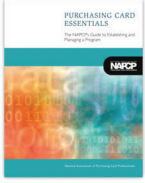


◆ Unclaimed Property Dormancy Due Diligence Chart \$179 (Excel spreadsheet) *

◆ UP Property Policy & Procedures Manual \$99 (10-page customizable Word file) *

◆ How to Get in Compliance if You've Never Filed Before CD \$199

P-cards. (purchasing cards or corporate procurement cards). The Purchasing Card Essen-



tials: A Guide to Establishing & Managing a Program is a resource for program management, intended for professionals with various levels of p-card experience. With more than 125 pages of content, including graphs, instructions and examples, Essentials supports your organization's p-card implementation and program management processes every step of the way. This informative guide is produced by the experts at the National Association of Purchasing Card Professionals for \$209

Accounts Payable Now & Tomorrow also sponsors a number of **live events** qualifying for NASBA & IAPP CPEs. These include webinars, one-day intensive seminars and sponsorship of a conference. Additional details about these events can be found at <http://ap-now.com/webinar.html>

Accounts Payable Now & Tomorrow has a robust webinar schedule including many Information Reporting sessions. Check <http://www.ap-now.com/webinar.html> for upcoming titles.

AP Resources Order Form

All items can be ordered online at ap-now.com —where there is more information about *all* AP resources

- AP Now's Quarterly Diagnostic \$49.95
- The CFO & Controller AP Management Journal \$149 annual
- The CFO & Controller AP Management Journal \$29 Fall '09
- The 2008 IAPP Benchmarking Survey \$39.95
- Travel & Entertainment Best Practice CD \$189
- T&E Fraud Prevention & Detection CD \$189
- Unclaimed Property Due Diligence Chart \$179
- Unclaimed Property Policy & Procedures Manual \$99
- AP Now & Tomorrow newsletter
- circle all that apply: 1year \$359; 2 years \$619; by mail; via e-mail; new or renewal
- CD \$189 name _____
- Webinar \$189 name _____
- CD \$229 name _____
- Purchasing Card Essentials: A Guide to Establishing and Managing A Program \$209
- Other _____
- Other _____
- Other _____

Four Simple Ways to Order

- ◆ Call 302 836 0540
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Name: _____ Title _____

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Card Number: _____ Expiration Date: _____

Cardholder name: _____ Signature: _____