

Accounts Payable Resources

Accounts Payable Now & Tomorrow is a monthly print publication. It contains the most current expert advice including practitioner surveys and interviews, the latest changes in all related specialty areas such as T&E, 1099s, sales and use tax, OFAC, VAT, electronic payment alternatives etc. In addition to commentary from our editorial director, Mary S. Schaeffer, it features a changing lineup of expert columnists, short book reviews, and the latest industry updates. Delivered by e-mail only.



- ◆ Cost \$329 for one year;
- ◆ \$559 for 2 years.

Accounts Payable: Advanced Issues Seminar A one-day seminar providing the most current business intelligence needed to run an efficient and regulatory-compliant accounts payable operation. This session was created by CRYSTALLUS, Inc. in partnership with the IAPP. Initial sessions are planned for Philadelphia and Boston in April 2011 and Chicago and Dallas in July 2011. Additional sessions to be added. See <http://ap-now.com/advancedaccountspayableseminar.html>



- ◆ \$349 per person; \$299 for paid newsletter subscribers

1099 Year End Seminars This seminar will provide you with the information you need to successfully complete year-end 1099 reporting. Hands-on exercises in this seminar will help you understand what your organization needs to do to implement best practices and help you to have better, more accurate information for 1099 reporting. Put best practices for 1099 reporting into place now! See <http://www.ap-now.com/1099seminars.html> for details, locations and dates. ◆ \$379 per person



AP Webinars and CDs Unless noted, each CD or webinar includes a 50-minute lecture followed by a 10-20 minute Q&A period. See website for CD titles and for our continually updated webinar schedule. Fill in name of CD and/or webinar on the form on the following page. Webinars are NASBA and IAPP CPE qualifying events, unless otherwise noted. See <http://www.ap-now.com/apcds.html> for titles available

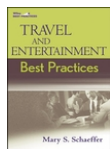


- ◆ Each costs \$189; \$289 for the webinar and CD, if ordered at the same time

IAPP 2008 Benchmarking Survey This report has been developed to assist AP professionals in benchmarking your departments' performance against your peers using a number of metrics including invoice processing efficiencies and costs, technology adoption, customer satisfaction and vendor discount tracking. ◆ \$39.95 and delivered electronically to the email address provided on the form.



Travel & Entertainment Advice T&E represents the second largest controllable expense for most organizations. In the current tight environment many are adopting a policy of zero tolerance for games and fraud. These resources will help.



- ◆ Travel & Entertainment Best Practices to Ensure Compliance with IRS Regs and Prevent Fraud CD \$189; T & E Best Practices Book \$59.95 (normally \$75)

The Do-It-Yourself Accounts Payable Consultant Handbook. No one knows your organization better than you do. That's why you are in the best position to make process improvements for your own operations. But, sometimes you are too close to identify the problem. That's where The DIY AP Consultant Handbook comes in. It provides you the added perspective to see your operation clearly. It effectively lets you take that giant step back so you can look at your accounts payable function objectively. ◆ An AP Now electronic publication \$79.95





Four Simple Ways to Order

- ◆ Call 302 836 0540
- ◆ Online at ap-now.com
- ◆ Fax to 302 836 0541
- ◆ Mail to: CRYSTALLUS, Inc.
560 Peoples Plaza #197 Newark DE 19702

Accounts Payable Now & Tomorrow also sponsors a number of **live events** qualifying for NASBA & IAPP CPEs. These include webinars, one-day intensive seminars and sponsorship of a conference. Additional details about these events can be found at <http://ap-now.com/webinar.html>

Accounts Payable Now & Tomorrow has a robust webinar schedule including many Information Reporting sessions. Check <http://www.ap-now.com/webinar.html> for upcoming titles.

AP Resources Order Form

All items can be ordered online at ap-now.com —where there is more information about *all* AP resources

- 1099 Year End Seminar \$379 (list location & date below)
- Accounts Payable: Advanced Issues seminar \$349 (list location & date below)
- Travel & Entertainment Best Practice to Ensure IRS Compliance & Prevent Fraud CD \$189
- Accounts Payable Best Practices for Tomorrow CD \$189
- The 2008 IAPP Benchmarking Survey \$39.95
- Unclaimed Property Policy & Procedures Manual \$99 (a 10-page customizable Word file)
- AP Now & Tomorrow newsletter delivered via e-mail
circle all that apply: 1year \$329; 2 years \$559; new or renewal
- CD \$189 name _____
- Webinar \$189 name _____
- CD \$229 name _____
- The Do-It-Yourself Accounts Payable Consultant Handbook \$79.95 delivered by email
- Other _____
- Other _____
- Seminar location/date & attendee names _____

Total

Name: _____ Title _____

e-mail _____ Telephone _____

Company Name _____

Mailing Address _____

Check enclosed (payable to **CRYSTALLUS, INC.**) or Charge my: MC Amex Visa

Card Number: _____ Expiration Date: _____

Cardholder name: _____ Signature: _____